



IC Memorandum 10-33

To: KEHP Insurance Coordinators

From: Department of Employee Insurance (DEI)

Re: 2011 Dependent Eligibility

Date: September 10, 2010

Due to changes in the Federal Law, the eligibility requirements for dependent children are changing for the 2011 Plan Year. In addition, **a dependent or spouse who was not verified during the 2010 Dependent Eligibility Audit must provide eligibility verification documents before coverage under KEHP begins.** The documents for the 2011 Plan Year must be sent to the Department of Employee Insurance.

The dependent must meet the requirements on the attached eligibility table. Please note the previous requirements for 2010; i.e. that the child must be unmarried, the member must be primarily responsible for the child's maintenance and support including lodging, or that the dependent be a full time student; have been removed. In addition, an eligible child may be covered as a dependent until the end of the month in which they reach their 26th birthday provided the dependent is not eligible for coverage under a plan offered by the dependent's employer.

Another change for 2011 is the member must submit the affidavit "2011 Certification of Dependent Eligibility" for ALL dependent children age 19 to 26. The document certifies the dependent is not eligible for coverage under a plan offered by the dependent's employer. This is a NEW documentation requirement and must be provided for EVERY dependent child age 19-26 which the member wishes to cover for the Plan Year 2011. This new requirement must be met, regardless of whether the dependent was verified during the 2010 Dependent Audit.

Dependent verification documents for the 2011 Plan Year and the new 2011 Certification affidavit document **must be received by DEI by December 20, 2010.** Dependents for which documentation is not received will be removed from the KEHP plan effective January 1, 2011. After December 20th, members wishing to cover a child or spouse dropped due to lack of verification documents must file a grievance and submit the appropriate documents to add the child or spouse to the plan.

Attached is email is a copy of the:

- Dependent Eligibility Rules and Verification Requirements
- 2011 Certification of Dependent Eligibility
- IC instructions for submitting verification documentation.

Please contact the Department of Employee Insurance with any questions.

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Web Site: <http://kehpn.ky.gov>
Wellness Hotline: 877-KEHP-WELL

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